

VACANCY ANNOUNCEMENT

UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF MICHIGAN



COLLEGE STUDENT INTERN

OPENING DATE: December 15, 2024
POSITION TITLE: College Student Intern (**1 Position Available**)
LOCATION: Detroit, MI
CLOSING DATE: March 28, 2025

The Clerk's Office for the United States Bankruptcy Court for the Eastern District of Michigan is accepting applications for a part-time summer college student intern.

OVERVIEW:

This internship opportunity results from a collaborative effort between the Bankruptcy Court and the Bankruptcy Committee of the Eastern District of Michigan Bar Association. The goal of the program is to prepare a student for future career opportunities in the federal judiciary. This is an excellent opportunity for individuals who are interested in learning about bankruptcy practice and insolvency law, and who are committed to promoting diversity, equity, inclusion and accessibility across the insolvency profession. The internship is for a 6-week period. The selected candidate will receive a **\$3,000 stipend funded by the American College of Bankruptcy Foundation**. Work schedule is flexible depending on the availability of the selected candidate.

MINIMUM QUALIFICATIONS:

To be eligible for consideration, the applicant must:

1. Be a rising college junior or senior.
2. Be in good academic standing at an accredited college.

ADDITIONAL QUALIFICATIONS:

The ideal candidate:

- Has excellent communication skills, both verbally and in writing.
- Is self-directed and able to work with limited supervision.
- Has a high level of organization with experience working on multiple projects concurrently.
- Has a demonstrated commitment to the principles of diversity, equity, and inclusion.
- Has strong interpersonal skills and displays cultural sensitivity.

HOW TO APPLY:

Download the *Application for Judicial Branch Employment* at

<https://www.uscourts.gov/forms/human-resources-forms/application-judicial-branch-federal-employment>.

Applicants should submit a cover letter which expresses why they are interested in the position and why diversity and inclusion is important in the judiciary. Please e-mail the completed application, the cover letter, a resume, and a college transcript as **ONE PDF** to hr@mieb.uscourts.gov. Please include **College Student Intern** in the subject line.

**THE UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF MICHIGAN
IS AN EQUAL OPPORTUNITY EMPLOYER**

